06.9a Internet Safety Audit Kinsbourne Common Nursery and Pre-School

Technology used in our setting	ICT Equipment Computers (office) Computers (children) iPad (staff/children) Cameras/videos Electronic learning journals Nursery Management Software Other.	Quantity • 1 Laptop • 4 iPads • 1 Computer	Wi-fi enabled Yes	Security settings i.e. passwords, firewalls, screen locks etc.. • Passwords used. • Screen locks used. • Kept locked out of reach of children. • Firewalls used	Who has access? • All members of staff have access to iPads and laptop. • Owner of nursery has access to computer
Policies and Procedures - name of policy, or policy in which it is incorporated.	**Subject** • Acceptable use: Yes/No • Staff use of social media Yes/No • GDPR/Data Protection Yes/No • Personal mobile phones / wearable technology Yes/No		**Policy/Procedure** • 06 Safeguarding children, young people and vulnerable adults procedures 06.9 E-safety (including all electronic devices with internet capacity)		**Further action required**

Approved Apps/websites/online tools.	- YouTube Kids
How are children supervised when using devices?	- Staff choose apps, websites, or stories beforehand, ensuring everything is age appropriate. - Children only access content the nursery has approved. - Device use is short, purposeful, and linked to learning. For example, watching a story of the week or using an educational app. - In group activities (e.g., watching a video), staff position themselves around the group, so all screens and children are in clear view. - Adults to sit with the child, supporting them while they explore.
How is the physical safety of users managed, i.e. posture, time spent on devices	- Device use is short, purposeful, and built into planned activities. - Sessions are kept brief to reduce eye strain and support healthy physical development. - Children are to watch from the carpet or engage in short, supported interactions. - Staff help children maintain comfortable positions. No slouching over screens or looking down for long periods. - Devices are held or positioned by adults at an appropriate height. - When watching videos or stories, the iPad is placed so the whole group can see without leaning forward.
How are devices stored securely when not in use?	Devices are stored away in a locked cupboard when not in use.
How do staff model safe practice when using technology with children?	- Use technology for planned purposeful learning only. - Children are shown how to handle devices carefully (carrying with two hands, placing on a flat surface). - Explain that adults help choose technology that is safe and suitable for them.

	- Show children how to take turns, collaborate, and use devices respectfully. - Stay with children during all technology use. - Position devices so screens are always visible to both staff and children. - Use devices in line with e-safety, safeguarding, and acceptable-use policies.
How is internet safety and use of technology incorporated into the early Years curriculum?	- Children explore age-appropriate devices (iPads, cameras) to support learning. - Adults model how to use technology safely, respectfully and with care. - Practitioners talk about safe choices using simple language. - Children access only **pre-selected apps, videos and stories** chosen for learning. - Technology is used to model and reinforce respectful behaviour, e.g., sharing devices, taking turns, and using polite language when interacting digitally. - Stories about online safety are shared with children and incorporated into our planning, for example '*Chicken Clicking*.'
How is the home learning environment supported?	- Highlight books such as *Chicken Clicking* or *Will You Be My Friend?* that families can share at home. - Suggest high-quality, safe websites, apps, and digital stories used in the setting. - Direct families to recognised organisations (NSPCC, Childnet, UK Safer Internet Centre) for guidance on online safety for young children. - Provide advice on balancing screen time with play, outdoor learning, and family interaction.